

The Levite Jewish Community Center: Part-Time Afternoon Teacher

LJCC Identity Statement

Through the lens of Jewish identity and values, the Levite Jewish Community Center provides a welcoming, family-oriented gathering place for a diverse membership to engage in a meaningful experience of the mind, body and soul.

LJCC Vision Statement

The Levite Jewish Community Center will be recognized as a model for member-centered, high quality Jewish programming, education and recreation. We will be known for superior facilities and visionary leadership through financial sustainability and community outreach.

LJCC Core Values

- We cultivate memorable life experiences and meaningful relationships
- We pursue collaboration within the Jewish and broader communities
- We empower individuals to learn and understand Jewish values
- We provide a welcoming and open environment
- We embrace and celebrate diversity
- We encourage wellness of the mind, body and soul
- We connect our community to the people of the State of Israel

General Position Summary

This position will aid in maintaining child to teacher ratios in our early childhood classrooms. It will require tasks associated with childcare and early childhood education.

Essential Functions

1. Provide children with a safe learning environment
2. Implement age appropriate learning activities
3. Interact with children and encourage their involvement
4. Meet children's physical and emotional needs
5. Communicate with families at pick-up or drop-off
6. Maintain classroom cleanliness
7. Adhere to licensing and accreditation guidelines
8. Any additional duties deemed necessary by Director of Early Childhood Education
9. Embrace all Core Values and all inherent missions, goals, directives and tasks of the LJCC.
10. Must be able to sit, walk, stand and lift up to 25 pound.
11. CPR/AED Certification – We can train.

Job Scope

Recurring work situations with occasional variations from the norm. Job involves a moderate degree of complexity. Operates from established and well-known procedures typically but may have to use a high degree of creativity in meeting the individual need of the child. Operates independently with minimal supervision.

Interpersonal Contacts

Contacts are made with others both inside and outside of the LJCC. Fulfill the needs of our members and guests by providing services on-site through the use of both phone and face-to-face interactions. Must be able to handle confidential/sensitive information of our members and guests with the utmost discretion.

Education and/or Experience

- Must be 19 or older
- Must have experience working with young children.
- Must also have very good written and verbal skills

Job Conditions

Monday through Friday 2:00pm-6:00pm. Opportunity for additional hours is available. Maintain a clean cut and professional appearance.

Reports to: Early Childhood Director

Hourly Rate: TBD

The Levite Jewish Community Center is an Equal Opportunity Employer