

## **LJCC Intern Positions**

### **LJCC Identity Statement**

Through the lens of Jewish identity and values, the Levite Jewish Community Center provides a welcoming, family-oriented gathering place for a diverse membership to engage in a meaningful experience of the mind, body and soul.

### **LJCC Vision Statement**

The Levite Jewish Community Center will be recognized as a model for member-centered, high quality Jewish programming, education and recreation. We will be known for superior facilities and visionary leadership through financial sustainability and community outreach.

### **LJCC Core Values**

We cultivate memorable life experiences and meaningful relationships.

We pursue collaboration within the Jewish and broader communities.

We empower individuals to learn and understand Jewish values.

We provide a welcoming and open environment.

We embrace and celebrate diversity.

We encourage wellness of the mind, body and soul.

We connect our community to the people of the State of Israel.

### **General Summary**

The LJCC is the only Jewish community center in the state of Alabama, drawing an estimated 10,000 individuals annually of all races, ethnicities, and faiths at all stages of life to our 380,657 sq. foot fitness, aquatics, and education center. 30% of our membership identifies as Jewish while the remaining 70% includes members of all faiths.

Our mission is to offer opportunities for those in the greater Birmingham community to be well—in mind, body, and soul—in an inclusive, safe, and enriching environment. Our traditional fitness services include personal training, fitness classes, and sports leagues. We also provide year-round programming for children and families including high quality preschool through our Cohn Early Childhood Learning Center, summer Camp LJCC for K-8th graders, and youth sports. Special events, like Thursday Family Fun nights at the outdoor pool, a Jewish Food and Culture Fest, and our annual Thanksgiving Day Sam Lapidus Montclair 5k and 10k runs, are open to the public. Partnerships with area organizations enable us to offer direct crisis-relief services, including emergency shelter and food distribution, on an as-needed basis. We are a United Way organization and receive support through the Birmingham Jewish Federation.

## **Essential Job Functions**

The LJCC is seeking to hire interns for various positions (marketing, social media, health education, communications, special events, sports and fitness). Interns will have the opportunity to gain work experience, develop new skills, network, and contribute to the LJCC's mission.

This is an unpaid internship. Candidates must be able to complete the internship (with a minimum of 240 hours for the semester) in exchange for school credit.

Internship location: Birmingham, AL

## **Minimum Requirements**

- Students must be actively enrolled in an accredited college or university. The LJCC primarily considers internship candidates studying business, journalism, nonprofit management or a related field in Arts & Sciences, but will consider candidates in any field of study.
- Proficiency in Google Drive, Microsoft Word, Excel, and PowerPoint. Interns applying for work in marketing or communications should be proficient in Canva, Instagram, and Facebook.
- Ability to work evenings and weekends.
- Possession of a valid driver's license as well as the ability to travel as needed to perform internship duties.
- Excellent oral and written communication skills.
- Strong organizational skills, detail-oriented, as well as excellent problem-solving abilities.
- Self-motivation and ability to work in a team, meet deadlines, remain flexible, and adjust to changing priorities in a fast-paced environment.
- Ability to lift up to 50lb.