
The Levite Jewish Community Center: Swim Coach – Part Time

LJCC Identity Statement

Through the lens of Jewish identity and values, the Levite Jewish Community Center provides a welcoming, family-oriented gathering place for a diverse membership to engage in a meaningful experience of the mind, body and soul.

LJCC Vision Statement

The Levite Jewish Community Center will be recognized as a model for member-centered, high quality Jewish programming, education and recreation. We will be known for superior facilities and visionary leadership through financial sustainability and community outreach.

LJCC Core Values

- We cultivate memorable life experiences and meaningful relationships
- We pursue collaboration within the Jewish and broader communities
- We empower individuals to learn and understand Jewish values
- We provide a welcoming and open environment
- We embrace and celebrate diversity
- We encourage wellness of the mind, body and soul
- We connect our community to the people of the State of Israel

General Position Summary:

The Coaching position assists the Aquatics Director in the oversight of the Aquatic Center within the Levite Jewish Community Center, including but not limited to, risk management, patron oversight, customer service, emergency response, proper documentation, facility/area upkeep, and assistance as requested by the Aquatics Director or professional staff.

Essential Functions:

- Perform all necessary Lifeguard and Water Safety Instructor skills as certified by the American Red Cross.
- Stay up to date on all Certifications.
- Respond to all medical and non-medical services in the Aquatics area.
- Responsible for offering an outstanding customer experience.
- Responsible for the training and mentoring/development both mentally/physically for each swimmer.
- Ensure that all policies and procedures relating to the Aquatic Center and risk management are enforced.
- Ensure pool areas are clean and presentable.
- Completion of all incident and accident reports as necessary.
- Monitor all locker room facilities.
- Other duties as assigned.

Acquired Skills:

- As a result of working as a Swim Coach, the employee will have the opportunity to acquire and improve lifeguard skills, communication, conflict management, teamwork, leadership, adaptability, and customer service skills.

Position Requirements:

(the requirements listed below are representative of the minimum education and or hands-on experience necessary to perform each essential responsibility)

- Must be at least 16 years old.
- Must have current American Red Cross Lifeguard and Water Safety Instructor Certification (or equivalent certification).
- Ability to perform all American Red Cross skills as trained.
- Leadership and supervisory abilities.
- Ability to thrive in an environment that values high expectations, accountability, and balanced lifestyles.
- Good interpersonal skills and ability to relate with peers.
- Ability to work as part of a professional team that collaborates effectively with colleagues.
- Ability to work independently, as well as part of the team.

Special Requirements and Physical Demands:

(the skills listed below are representative of the knowledge skills, and/or abilities required to perform each essential function)

Professional Skills

- Ability to manage and monitor aquatic facility operations.
- Ability to handle customer service issues.
- Ability to communicate effectively with coworkers, parents/patrons, and professional staff.
- Ability to complete required duties on a day-to-day basis.

Physical Demands

- Perform water rescues as needed and per the guideline of the American Red Cross.
- Occasional bending, stooping, and lifting.
- Several hours on foot walking around.
- Moderate to loud noise.
- Assisting in events set up requiring lifting exceeding 30 pounds.
- Frequent exposure to outside elements, such as sun exposure, heat, humidity, cold and rain.
- Other duties may be assigned to this position at the direction of the Aquatics Director. Performance evaluation based on tasks listed above will be conducted after the first 90 days of employment and annually thereafter.

Position Relationships:

- Position required occasional internal interaction with employees, parents, supervisors, officers, board members, other agency personnel and community members.
- Responsible for maintaining positive courteous and professional relationships with families and children enrolled in the program, all LJCC staff, and other related agencies and the greater community.
- This is a community center and must be treated that way with a respectful mind set of others and shared spaces happening in and around the LJCC at all times.

Interpersonal Contacts

Contacts are made with others both inside and outside of the LJCC. Fulfill the needs of our members and guests by providing services on-site through the use of both phone and face-to-face interactions. Must be able to handle confidential/sensitive information of our members and guests with the utmost discretion.

Reports to: Aquatic Director

Hourly Rate: TBD

Benefits: N/A

The Levite Jewish Community Center is an Equal Opportunity Employer