
The Levite Jewish Community Center: Swim Instructor – Independent Contractor

LJCC Identity Statement

Through the lens of Jewish identity and values, the Levite Jewish Community Center provides a welcoming, family-oriented gathering place for a diverse membership to engage in a meaningful experience of the mind, body and soul.

LJCC Vision Statement

The Levite Jewish Community Center will be recognized as a model for member-centered, high quality Jewish programming, education and recreation. We will be known for superior facilities and visionary leadership through financial sustainability and community outreach.

LJCC Core Values

- We cultivate memorable life experiences and meaningful relationships
- We pursue collaboration within the Jewish and broader communities
- We empower individuals to learn and understand Jewish values
- We provide a welcoming and open environment
- We embrace and celebrate diversity
- We encourage wellness of the mind, body and soul
- We connect our community to the people of the State of Israel

General Position Summary:

The Swim Instructor position assists the Aquatic Director in the oversight of the Aquatic Center within the Levite Jewish Community Center, including but not limited to, Risk management, patron oversight, customer service, emergency response, proper documentation, facility/area upkeep, and assistance as requested by the Aquatics Director or professional staff.

Essential Functions:

- Perform all necessary Lifeguard and Water Safety Instructor skills as certified by the American Red Cross
- Stay up to date on all Certifications
- Respond to all medical and non-medical services in the Aquatics area
- Responsible for offering and outstanding customer experience
- Ensure that all policies and procedures relating to the Aquatic Center and risk management are enforced
- Ensure pool areas are clean and presentable
- Completion of all incident and accident reports as necessary
- Other duties as requested by the Aquatics Director
- Embrace all Core Values and all inherent missions, goals, directives and tasks of the LJCC

Acquired Skills:

As a result of working as a Swim Instructor, you have the opportunity to acquire and improve communication skills, conflict management, teamwork, leadership, adaptability, and customer service skills.

Position Requirements:

- Must be 16 years or older
- Must have current American Red Cross Lifeguard and Water Safety Instructor Certification (or equivalent certification).
- Ability to perform all American Red Cross skills as trained.

- Leadership and supervisory abilities
- Ability to thrive in an environment that values high expectations, accountability, and balanced lifestyles
- Good interpersonal skills and ability to relate with peers
- Ability to work as part of a professional team that collaborates effectively with colleagues
- Ability to work independently, as well as part of a team
- Must abide to a background check along with DHR fingerprinting process
- Ability to speak fluent English, understand it as well as read and write
- Follow all CDC guidelines and ensure members and guest safety

Special Requirements and Physical Demands:

- Perform water rescue as needed and per the guidelines of the American Red Cross
- Tasks involve the ability to exert moderate physical effort, which may involve some lifting, carrying, pushing and/or pulling objects and materials of moderate weight, bending, stooping, stretching, squatting, reaching above head, sitting and several hours on feet walking around and in water.
- Must have visual and auditory ability to keep track of multiple children, members and guest to identify and respond to environment and other hazards related to activities.
- Clearly and effectively communicate in a manner that children, members and guest understand.
- Frequent exposure to outside elements, such as sun exposure, heat, humidity, cold and rain.

Position Relationships:

- Position required occasional internal interaction with employees, parents, supervisors, officers, board members, other agency personnel and community members.
- Responsible for maintaining positive courteous and professional relationships with families and children enrolled in the program, all LJCC staff, and other related agencies and the greater community.
- This is a community center and must be treated that way with a respectful mind set of others and shared spaces happening in and around the LJCC at all times.

Interpersonal Contacts

Contacts are made with others both inside and outside of the LJCC. Fulfill the needs of our members and guests by providing services on-site through the use of both phone and face-to-face interactions. Must be able to handle confidential/sensitive information of our members and guests with the utmost discretion.

Reports to: Aquatic Director
Rate: Commission
Benefits: N/A

The Levite Jewish Community Center is an Equal Opportunity Employer